

Please print

Change of Student/Parent Information

Please print

Student Name _____ ID# _____

Please make the following changes to my child's school records

DELETE (old)

ADD (new)

Parent/Guardian Name:

Father) _____

Mother) _____

Other) _____

Address:

Phone Number: Home)

Work) _____

Cell) _____

Email _____

Emergency Contacts:

DELETE (old)

ADD (new)

Name: _____

Phone Number: _____

Relationship: _____

DELETE (old)

ADD (new)

Name: _____

Phone Number: _____

Relationship: _____

Parent/Guardian Signature _____ Date: _____

Please note - Proper documentation of any change is required. Change of Address requires a note from legal parent or guardian and two (2) different types of proof of residency. Change of Legal Parent or Guardian requires appropriate documentation from judicial system, accepted by Principal or PPW. A change in any other information will require a written document from the legal parent or guardian.

School use only:

1. Request received by: _____ Date: _____

2. Data entered in computer by: _____ Date: _____

3. Records added to cumulative record by: _____ Date: _____