

Robert D. Stethem Virtual Academy Program Application

The RDSVA provides high school online learning courses as an alternative means of education for 10th, 11th and 12th grade students. These courses are aligned to CCPS and MSDE curriculum guidelines. RDSVA uses a Blended Learning Model where periodic face-to-face sessions are a requirement of the learning process. Instructors are highly-qualified teachers with special training in working with students in a virtual setting. School counselors can provide more information about the RDSVA and application process.

Deadline: September 28, 2018

Basic Student Information:

Student Name _____ Student ID # _____

Home School _____ Current Grade _____ DOB _____

Administrator _____ Counselor _____

Pupil Personnel Worker _____ Parent/Guardian _____

Home Address _____

Home Phone _____ Cell Phone _____

Work Phone _____ Email _____

Special Services:

Does the student have an IEP? Yes No Individualized Inclusion *Attach copy of IEP

Related Services? Yes No

Does the student have a Section 504 Plan? Speech OT PT *Attach copy of 504 plan

Student Service Learning Completed: Completed Not Completed

Academic Skill Levels:

HSA/PARCC Score (List highest score in appropriate box)

English:	Algebra:	Biology:	Government:
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Total Number of Credits Completed to Date: _____ Cohort Year _____

Current Grades: (Complete below or attach current Synergy Grade Report)

Subject and Course Code	Home School Teacher	Current Grade (Percentage)

Reason for Application: (Check all that apply)

Academic Concerns

Social/Emotional Concerns

Attendance Concerns

Summarize issues/concerns which have led to seeking alternative placement.

Attendance Record

*Attach SR7	Excused	Unexcused	Tardies	Comments/Reasons/Attendance Follow-up Steps
Attendance for Current School Year				

Services/Interventions/Strategies: (Check if attempted and list dates as appropriate)

Primary Interventions Service/Interventions/Strategies:

Parent Contacts/Conferences (Dates of Action: _____)

Student Support Team Meetings (Dates of Meetings: _____) *Summarize actions below and attach copy of SST plan

Student Services Specialist meeting with Ms. Young-Waddy

Previous Robert D. Stethem Placements (Check all that apply): Middle School High School

504 (Please attach)

IEP (Please attach)

Secondary Interventions Service/Interventions/Strategies:

- Crisis Pass - Date of Implementation: _____
- Mandatory Academic Interventions
- Behavior Contract
- Credit Recovery/Pathways
- Check-In/Check-Out
- Attendance
- Peer/Adult Mentor Program
- Other Interventions _____

Summarize services, interventions, and/or behavior modification strategies that have been provided to the student and summarize their overall effectiveness. (Please be specific)

Student Documentation Checklist: (Must attach **all relevant** items listed below)

- Report Card that shows all previous marking periods (Synergy)
- High School Completion Plan
- Discipline Report Summary (Synergy)
- Behavior Intervention Plan *If applicable
- HS Credit Transcript (Synergy)
- Counselor Report
- PPW Report
- Attendance (Synergy)
- Current IEP/504/SST Plan (if applicable)
- Synergy Profile Report (to include health information)

Required Signatures:

Counselor Date

Home School Principal Date

Robert D. Stethem Ed. Center Principal Date

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Student: Please list three measureable goals for you to work on while attending Virtual Academy. The goals should be developed collaboratively with the student, parent, and school staff.

Date of Meeting: _____

Academic Goal: _____

Behavioral/Personal Goal: _____

Career Goal: _____

My plan for transportation to and from Virtual Academy: _____

Virtual Academy Parent/Guardian Consent and Understanding letter:

I/We, _____, the parent(s)/legal custodial guardian(s) support the voluntary administrative placement of _____ at Robert D. Stethem Virtual Academy, the alternative learning center for Charles County Public Schools.

I/We understand that the student will remain at Robert D. Stethem for the remainder of the 20__ / __ school year.
I/We understand that the student may transfer back to the Home School the following school year.

I/We understand that transportation is not provided by Charles County Public Schools. For those interested in utilizing Van-Go services, there is a designated stop in front of the Robert D. Stethem Educational Center. For information, please visit www.-GO-VANGO.com, VANGO@charlescounty.org or (301)934-0111.

I/We understand that students must attend four days a week for five consecutive hours each day. Students who miss five or more days in a quarter without a medical note may be referred to the Office of the Superintendent for an attendance review. Virtual Academy is **closed** on Fridays and when afternoon/evening activities are closed by the Charles County Public Schools. On early dismissal days, the Virtual Academy will close at 3:00 PM, thus requiring that students arrive by 10:00 AM on these days.

I/We understand that students who attend Virtual Academy may attend as a spectator, but may not participate as a member, in sports or clubs offered at the Home School.

I/We understand that the NCAA will not accept online coursework for eligibility purposes for college athletics.

I/We understand that any issues requiring disciplinary action could result in placement in Evening High School or the Day program at Robert D. Stethem Educational Center.

My signature indicates that I understand the requirements for participating in the Virtual Academy program.

Parent/Guardian Signature

Date

Student Signature

Date