

GRADE REPORTS

Progress reports will be distributed on July 24, 2018. Final grade reports will be sent to all CCPS middle and high schools. A copy of the grade report will be mailed to the home address submitted at the time of registration. *All financial obligations must be satisfied, and materials and books must be returned to the appropriate teacher before grades can be released.*

GRADUATION

High School Graduation is held on the last day of Summer School, Wednesday, August 8 at 4 p.m. in the Thomas Stone High School auditorium. The graduation will include only CCPS students that are registered for a Summer School course and who have met the requirements for the Maryland High School Diploma.

Summer School graduating seniors must provide a completed graduation release sheet from their school at the time of registration. Non-CCPS students are not eligible to participate in the Summer School graduation ceremony.

LUNCH

Students may bring snacks and lunch or receive a free bag lunch offered by the cafeteria. Access to vending machines and the concession stand will be available at designated break times. At no time are students permitted to leave campus during or in between registered classes.

STUDENT CONDUCT

Students are expected to follow all CCPS rules as well as Summer School rules and regulations. Behaviors warranting suspension may result in removal from the program. A signed copy of the rules are due at the time of registration. NO refunds will be given if a student is removed from Summer School for discipline reasons.

TRANSPORTATION

Charles County Public Schools **does not** provide transportation to and from Summer School.

Visit us at

<http://www.ccboe.com/index.php/summer-school>
or call 301-932-1003 or 301-753-1757

for additional and current info during registration.
Summer School phone numbers will be operational
July 9, 2018 through August 8, 2018.
(301) 753-2099 • (301) 934-7499

Evelyn Arnold

Principal of Alternative Programs

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The mission of Charles County Public Schools is to provide an opportunity for all school-aged children to receive an academically challenging, quality education that builds character, equips for leadership, and prepares for life, in an environment that is safe and conducive to learning.



The Charles County public school system does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability in its programs, activities or employment practices. For inquiries, please contact Patricia Vaira, Title IX/ADA/Section 504 Coordinator (students) or Nikial M. Majors, Title IX/ADA/Section 504 coordinator (employees/ adults), at Charles County Public Schools, Jesse L. Starkey Administration Building, P.O. Box 2770, La Plata, MD 20646; 301-932-6610/301-870-3814. For special accommodations call 301-934-7230 or TDD 1-800-735-2258 two weeks prior to the event.

REVISED 4/23/18

Charles County Public Schools

Summer School 2018

Thomas Stone High School
July 10 — August 8, 2018

The registration form must be picked up from the student's home school and completed by the parent/guardian, verified by the school counselor, and signed by the principal before registration. All 4 copies must remain together and be brought to registration by the deadline.

Letters from schools with course recommendations will NOT be accepted in lieu of a registration form.

SUMMER SCHOOL HOURS

First period class 7:30 a.m. - 10:30 a.m.
Second period class 10:45 a.m. - 1:45 p.m.
Extended Make-up/Original Course 7:30 a.m. - 1:45 p.m.
Make-up Fit for Life will be offered Period 1, Session 1

Session 1, July 10 - July 24

Session 2, July 25—August 8

All courses will be Monday—Friday

The last day is Wednesday, August 8, 2018
Period 1: 7:30 a.m. - 9:30 a.m.
Period 2: 9:45 a.m. - 11:45 a.m.

ATTENDANCE POLICY

Since Summer School lasts for only 22 days, it is very important that participating students maintain excellent attendance. Credit will be denied if a student misses more than two class periods. Students are not excused from class for dental appointments, camp, sports or vacations. Students who cannot attend all classes should not enroll in Summer School. Students are also required to be on time for every class. Those who arrive late or early may not earn course credit. Suspension days are considered absences. Students removed from a course will not be issued a refund.

CELL PHONES

Cell phones must not be visible and must be powered off at all times during the school day. A cell phone set in vibrate or other non-audible mode is not considered "off."

DRESS CODE

Charles County Public Schools dress code is in full effect for the duration of summer school.



REGISTRATION

The registration form is 4 part NCR paper. Please do not make copies or separate the forms. *Faxes and letters from a student's home school with course recommendations will not be accepted in lieu of a registration form for registration.*

Students currently registered in CCPS

Registration forms and the Summer School rules and procedures are available in all CCPS middle and high school counseling departments. The registration form must be completed by the parent/guardian, verified by the school counselor, and signed by the principal before registration. The Summer School rules must be signed by the student and parent/guardian and must accompany the registration form. CCPS graduating seniors must provide a completed graduation release sheet from their school at the time of registration. Non-CCPS students are not eligible to participate in the Summer School graduation ceremony.

Registration will be held at the
Robert D. Stethem Educational Center
7775 Marshall Corner Road
Pomfret, Maryland 20675

Wed., June 27 and Thurs. June 28
8:00 a.m.— 6:00 p.m.

NO registration will be accepted
after 6:00 p.m. on Thursday, June 28, 2018.

Students not currently registered in CCPS

Registration forms are available at the Robert D. Stethem Educational Center. In order for a non-CCPS student to enroll in Summer School through CCPS, the student must reside in Charles County, be enrolled at a Maryland accredited school and have the following at the time of registration:

- a completed registration form with both the home school counselor and Principal's signatures
- a letter on the home school letterhead stating that the credits will be accepted at their institution
- a signed copy of the Summer School Rules
- a current copy of the student's immunization record
- a copy of the students IEP/504, if applicable
- 2 proofs of domicile (visit <http://www.ccooe.com/ss/how-to-register>).

COURSE OFFERINGS

Course offerings are subject to change based on enrollment and seat availability.
Summer School courses cannot be taken for eligibility or enrichment purposes.

Face-to-Face courses are traditional courses with direct instruction.

Regular Make-up Courses

M—F; 7:30 a.m.—10:30 a.m. *or* 10:45 a.m. — 1:45 p.m.

Algebra 1
Algebra 2
Algebra w/Trigonometry and Statistics
Biology
Chemistry
Earth Systems
English 1, 2, 3
Fit for Life (1/2 credit)
Foundations of Technology
Geometry
Personal Financial Literacy

Extended Make-up Courses

M-F; 7:30 a.m. — 1:45 p.m.

L/S/N Government

Students enrolled in the extended make-up course of L/S/N Government will have an opportunity to take the HSA test on August 1. There is no make-up date.

Original Credit Courses

M—F; 7:30 a.m. — 1:45 p.m.

Personal Financial Literacy

Offered to 10th, 11th, and 12th grade students currently enrolled in CCPS. A deposit of \$50 is due at the time of registration and will be refunded upon successful completion of the course.

English 3

Students who have met all the requirements to graduate at the end of junior year and have an approved application on file with the home school to be a graduating junior.

Middle School Make-up Classes

M—F; 7:30 a.m.—10:30 a.m. *or* 10:45 a.m. — 1:45 p.m.

Language Arts • Math • Science • Social Studies

Online courses provide a hybrid of face-to-face instruction and online high school courses. Students who enroll in the online courses should be self-motivated independent learners who have basic computer skills and access to a computer/internet outside of the summer school classroom.

Credit will be awarded upon successful completion of the subject requirements and students are no longer required to attend the class. Credit will not be issued if the subject requirements are not met by the course.

Seating is limited for online courses and will be filled on a first come-first go basis. Once capacity is reached, students will be given an opportunity to enroll in a face-to-face course, if there is one offered in that subject.

Online Make-up Courses

M—F; 7:30 a.m. — 10:30 a.m.

English 3	Spanish 2
English 4	US History
Spanish 1	World History

Online Original Credit Courses

Students are permitted to work ahead online outside of school hours but are required to attend class until the course requirements have been met.

English 4

M—F; 7:30 a.m. — 1:45 p.m.

Students who have completed four years of high school and are not in their graduation cohort. Approval to enroll must be obtained from the Department of Instruction.

Fit for Life/Health

Session 1, July 10 - July 24 *or* Session 2, July 25—August 8
M—F; 7:30 a.m. — 1:45 p.m.

Offered to currently enrolled CCPS students entering 9th grade for the first time and high school students in grades 9-12.

Personal Financial Literacy

Session 1, July 10 - July 24 *or* Session 2, July 25—August 8
M—F; 7:30 a.m. — 1:45 p.m.

Offered to rising 10th, 11th, and 12th grade students currently enrolled in CCPS.

****Courses taken online do not meet National Collegiate Athletic Association (NCAA) requirements.****

FEES

\$50.00 Deposit Online Original Credit Fit for Life/ Health and Personal Financial Literacy
\$100.00 Make-up Fit for Life
\$200.00 per course: Regular Face-to-Face & Online Make-up class
\$300.00 Extended Make-up & Original Credit English

NOTE : No personal/business checks will be accepted for summer school fees. Free/reduced tuition is not available. All tuition fees are due at registration.

Cash, Visa, MasterCard, money orders, and certified bank checks are accepted. Money orders and certified checks should be made payable to **CCPS** and should include the student's name and student ID. The name of the person on the credit/debit card must be present at the time of registration and provide a photo ID.

Online credit/debit card payments can be made for current CCPS students through MyPaymentsPlus. Parents new to using the system will need to create an account and have their child's six-digit student ID. Full payment, or verification of the processed online payment, must be received at the time of registration. Online payments made using an e-check must be processed (no longer in a pending status) at the time of registration. This may take several business days so it is highly recommended that a credit/debit card be used to ensure timely processing.

REFUNDS

Refunds will only be made if a course is cancelled or a written request, including the information below, is received by the administration by the end of the school day Thursday, July 9.

- Student name
- Student ID number
- Complete address
- Name of the course to be refunded
- Amount to be refunded
- Reason for withdrawal

NO refunds will be given if a student is removed from Summer School for a violation of the CCPS Code of Conduct or attendance policy. Refunds may take up to 30 days to process.