



CHARLES COUNTY PUBLIC SCHOOLS AGREEMENT - REVISED 07/01/19

Please complete and return this sheet in full to indicate your acceptance of this contract:

Attention:
Charles County Public Schools
P.O. Box 2770
La Plata, MD 20646

Name:		
Mailing Address:	Home Number	Work Number
Email Address:	Fax Number	Cell Number

Hotel / Travel Accommodations: _____

Event: _____

Services to be performed:

Date Services must be performed: From: _____
To: _____

Amount: \$ _____

I understand that by signing this Agreement, I agree to provide the services outlined above. I also understand that this Agreement must be returned within 30 days of the event and that if it is not, payment may be withheld or delayed.

Date _____ Signature _____

- Contractor is an independent contractor, not Charles County Public Schools' (CCPS)' employee. Contractor's employees or contract personnel are not CCPS' employees.
- Contractor shall comply with all federal, state and local laws requiring business permits, certificates and licenses required to carry out the services to be performed under this Agreement.
- CCPS shall not obtain workers' compensation insurance on behalf of Contractor or Contractor's employees. If Contractor hires employees to perform any work under this Agreement, Contractor will cover them with workers' compensation insurance and provide CCPS with a certificate of workers' compensation insurance before the employees begin the work.
- CCPS shall not provide any insurance coverage of any kind for Contractor or Contractor's employees or contract personnel. Contractor agrees to maintain an insurance policy to cover any negligent acts committed by Contractor or Contractor's employees or agents while performing services under this Agreement.
- In accordance with the State of Maryland's Criminal Procedure Article, Section 11-722, a person who enters into a contract with a local board of education may not knowingly employ an individual to work at a school if the individual is a registered sex offender. Therefore, in contract awards between Charles County Public School (CCPS) System and Vendors/Contractors and their Subcontractors at every tier, employing an individual registered sex offender to work at a School is strictly prohibited. This provision applies to all individuals that may be working on the School property, making deliveries or visiting the school property for business purposes.
*In addition, effective July 01, 2019, Md. Code Educ., 6-113.2 (concerning Child sexual abuse and sexual misconduct will apply: This law applies to entities that contract with a county board of education to provide a service to a school or the students of a school. The law requires that, prior to hiring an individual to work in a public school or with public school students, the contracting entity must request information from the individual and the individual's previous employers using state-mandated forms as to whether the individual has ever been disciplined for allegations of "child sexual abuse" or "sexual misconduct." **Please contact CCPS Procurement Manager at (301) 934-7340** for details, or visit the state's web site at <http://www.marylandpublicschools.org/about/Pages/DEE/index.aspx>.
- CCPS maintains a tobacco and alcohol/drug free environment. The Vendor/Contractor shall not permit its employees to use any type of tobacco products (smoke or smokeless), alcohol, or drugs on the premises or on property owned or operated by CCPS.