

SOLE SOURCE JUSTIFICATION FORM

| Date: / I | |
|--|--|
| School or Department: | |
| Contact: | Phone No: () |
| Vendor's Name: | Cost: |
| SOLE SO | URCE JUSTIFICATION |
| (Check all that apply ar | nd provide a written justification.) |
| Vendor/Contractor is the original equation distributors. | quipment manufacturer; there are no regional |
| 2. The parts/equipment are not intercl | hangeable with similar parts of another manufacturer |
| 3. This is the only equipment that mee performs the intended function. | ets the specialized needs of the department and |
| 1 1 | nich establishes beyond doubt that the ical source available to provide the good or service documentation. |
| I recommend that the competitive procurer or service per the attached justification be | ment process be waived, and that the good purchased as a sole source. |
| Signed: | |
| School Principal/Director/Supervis | sor Date |
| Signed: | |
| Chief | Date |
| Signed: | |
| Superintendent | Date |
| Based on the above and the attached doc with no other practical vendor/contractor a | uments, I have determined this to be a sole source vailable. |
| Signed: Procurement Manager | Date |