Document Requirements for

Washington Post Principal of the Year Nominations

Please email all documents, in the requested format, as attachments, to rdibenedetto@ccboe.com

no later than 2:00 p.m., Friday, November 11, 2022

Document		Requirement
Fillable Cover Sheet		Please complete form in its entirety
Resume		A professional resume with relevant work history and training Unprotected Word Document
200 Word Biography		Unprotected Word Document
400 Word Count Description of Contributions for Each of the Nomination Criteria		Unprotected Word Document Please provide a response, up to 400 words, for each nomination criteria.
Four to five statements of support <u>Maximum</u> of five statements of support		Maximum word count per letter is 400 words. Letters must be signed with electronic or physical signature. Letters are to be from the following: one parent, one student, one staff member, and one from a colleague. One letter must be from a professional educator. Top four to five letters are to be scanned as one PDF. If submitting additional letters, please scan as a second PDF.
Photos		One vertical, 3 x 5 color photograph "headshot only". Image must be a high-resolution JPG file with a minimum of 2 MB