APPLY TODAY AT: https://www.schooljobs.com/careers/csmd

As a multi-year recipient of the Workplace Excellence Award from the Alliance of Workplace Excellence, CSM exemplies a culture of inclusion and an environment that values diversity of its faculty, staff, and students, while promoting performance excelence and work/life balance.

"Where do I go to apply?"

1. Visit our website at: www.csmd.edu/employment
2. Choose the link to Browse Career Opportunities or Browse Faculty Opportunities.
3. You may view all the job listings, filter, or search by keyword.

"How do I submit my application?"

4. Click the job title to view the job posting and detailed information about the position. If you would like to apply for the position, click Apply.
5. If you already have an online jobseeker account with NEOGOV, sign back in; otherwise, click "Create an account." Usernames may contain letters, numbers and underscore characters. Passwords must be at least 8 characters in length, contain upper and lower case letters, at least one number and one special character. Once you're done, click Create.
6. The next page that displays is the résumé import page which reduces the amount of time to set up your profile, particularly your work history and education. You can upload from your résumé, or skip this step and manually enter information.
7. Complete the General Information and Personal Information sections and click Save.
8. Complete the Preferences section and click Save. Click Next to proceed to Work Experience section.
9. Click "Add work experience," complete the work experience form and click Save. Repeat this step for additional experience records. Once you're done, click Next to proceed to the Education section.
10. Click Add Education, complete the education form and click Save. Repeat this step for any additional education records. Once you're done, click Next to proceed to the Additional Information section to add licenses, certifications, skills, typing/data entry speeds, languages and other supplemental information. Once you're done, click Next to proceed to the References section.
11. Click Add Reference, complete the references form and click Save. Once you're done, click Next to proceed to Attachments section, where you can upload other documents.
12. Complete Agency Questions and Supplemental Questions sections and click Proceed to Review.
13. Review your entries and then click Proceed to Certify and Submit. From the Certify & Submit page, Accept & Submit. A confirmation page will display after submitting your application. You will also receive a confirmation email. Congratulations! You have completed the application process!